



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT
Washington, DC 20415

The Director

June 27, 2023

Memorandum For Chief Human Capital Officers

From: Kiran A. Ahuja
Director

Subject: Launch of Federal Intern Experience Program

I am pleased to announce the launch of the Federal Intern Experience Program. To support the “Strengthening and Empowering the Federal Workforce” priority in the President’s Management Agenda, the U.S. Office of Personnel Management (OPM) partnered with agencies to design and establish a program that provides a standardized, high quality professional experience for interns and supplements agencies’ existing programs. It offers training, impactful experiences, information, and support that early career talent needs to succeed in their internships, acquire new skills, and grow their federal careers.

Through the new Program, interns will have full access to:

- **High Quality Training:** Self-directed sessions and virtual sessions on leadership, work skills, and general competencies needed for career progression and development.
- **Mentoring:** Opportunities to meet Federal mentors from other agencies to help them navigate the Federal environment.
- **Executive Speaker Series:** Learn from successful and inspiring leaders.
- **New-Hire Panel:** People representing several agencies who were hired within the last three years will give a summary of their backgrounds and answer questions from the intern audience.
- **Showcase Intern Work:** Special Event for National Intern Day on July 27, 2023, to recognize interns’ contributions and achievements.
- **[Intern Hub](#):** Central point for interns, answering frequently asked questions, and providing access to resources and list of events.

Recognizing the important role of supervisors and/or staff involved in the day-to-day activities of interns, we are developing resources and planned webinars that will be available to them this summer.

To help agencies make the most of these new resources, please help spread the word to your agency’s interns, supervisors, and human resources specialists to share the exciting new opportunities available to them. Your leadership is critical to inspire the next generation of government leaders, and to achieve our ambitious internship and early career talent goals.

If you have any questions or want to know more about this new program, please contact Intern@opm.gov or carmen.andujar@opm.gov.

cc: Deputy Chief Human Capital Officers and Human Resources Directors